



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2017-2021² between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
Lublin University of Technology Faculty of Electrical Engineering and Computer Science	PL LUBLIN03	<u>Administrative coordinator:</u> Marta Batorczak-Żuchowska, MPhil erasmus@pollub.pl or m.batorczak@pollub.pl +48 81 538 4653 ul. Nadbystrzycka 38D, 20-618 Lublin, Poland <u>Erasmus Institutional Coordinator:</u> Paweł Drożdziel, PhD, D.Sc. (Eng.), Associate Professor <u>International Exchange Coordinators:</u> Andrzej Smolarz, PhD Eng., Associate Professor Faculty of Electrical Engineering and Computer Science	<u>Office of International Education website:</u> www.bwm.pollub.pl <u>ECTS Catalogue:</u> http://bwm.pollub.pl/ects.en

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Josip Juraj Strossmayer University of Osijek	HR OSIJEK01	Martina Šuto, Institutional Erasmus coordinator International Relations Office, Trg Sv. Trojstva 3; HR- 31000 Osijek, Croatia phone: + 385 31 224 125 ; fax: + 385 31 224 126; erasmus@unios.hr Prof. dr. Goran Martinović Faculty of Electrical Engineering Kneza Trpimira 2B, HR-31000 Osijek, Croatia Tel: +385 31 224 600 Fax: +385 31 224 605 goran.martinovic@etfos.hr	www.unios.hr www.unios.hr/incoming-mobility www.etfos.hr
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B. Mobility numbers⁴ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
				Student Mobility for Studies	Student Mobility for Traineeships *
PL LUBLIN03	HR OSIJEK01	Electronics and automation/ Mechatronics	1 st , 2 nd	2 (2X5 months)	0
		Information and Communication Technologies			
		Electricity and Energy			
HR OSIJEK01	PL LUBLIN03	Electronics and automation/ Mechatronics	1 st , 2 nd	2 (2X5 months)	0
		Information and Communication Technologies			
		Electricity and Energy			

⁴ Mobility numbers can be given per sending/receiving institutions *and per education field (optional**:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area name	Number of staff mobility periods	
			Staff Mobility for Teaching	Staff Mobility for Training
PL LUBLIN03	HR OSIJEK01	Electronics and automation/ Mechatronics	2 (2x5 days)	2 (2x5 days)
		Information and Communication Technologies		
		Electricity and Energy		
HR OSIJEK01	PL LUBLIN03	Electronics and automation/ Mechatronics	2 (2x5 days)	2 (2x5 days)
		Information and Communication Technologies		
		Electricity and Energy		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
			Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL LUBLIN03	English	-	B1	B2
HR OSIJEK01	Croatian	English	B2	B2

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

PL LUBLIN03:

Lublin University of Technology has the conditions for the acceptance of students and staff with disabilities. In case you need more detailed information please contact the Office of International Education:

Students: a.radziszewska@pollub.pl, erasmus@pollub.pl

Staff: m.wilczynska@pollub.pl, j.kubaj@pollub.pl

HR OSIJEK01 :

UNIOS cannot accept applications received after the stated deadline. It is not possible for students to defend Bachelor papers, Master thesis or PhD thesis at UNIOS within this agreement and to obtain final qualification. UNIOS provides technical and academic support to students and staff with disabilities; depending on individual needs, excluding financial supports.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL LUBLIN03	15 June	30 November
HR OSIJEK01	July 1 st	December 1 st

2. The receiving institution will send its decision within 8 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement
The institutions decide in mutual agreement on the procedure of modifying or terminating the agreement. In the event of unilateral termination, a notice of at least one academic year has to be given. Neither the European Commission nor the National Agencies can be held responsible in case of conflict.

F. Information

1. Grading systems of the institutions

PL LUBLIN03:

ECTS grade	points	mark	Polish-in words	English-in words
A	91-100%	5,0	BARDZO DOBRY	EXCELLENT

B	81-90%	4,5	DOBRY PLUS	VERY GOOD
C	71-80%	4,0	DOBRY	GOOD
D	61-70%	3,5	DOSTATECZNY PLUS	SATISFACTORY
E	51-60%	3,0	DOSTATECZNY	SUFFICIENT
F	50% - 0%	2,0	NIEDOSTATECZNY	FAILED

HR OSIJEK01:

Croatian Grading system and comparison to ECTS available at:

<http://www.unios.hr/index.php?g=5&i=10&j=127>

Transcript of Records is issued in English language, and contains all data needed for comparison to ECTS.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL LUBLIN03	<p><u>Students:</u> Anna Radziszewska +48 81 53 84 790 a.radziszewska@pollub.pl</p> <p><u>Staff:</u> Małgorzata Wilczyńska, +48 81 53 84 357 m.wilczynska@pollub.pl</p> <p>Julia Kubaj +48 81 53 84 598 j.kubaj@pollub.pl</p>	www.bwm.pollub.pl
HR OSIJEK01	<p>International Relations Office phone: + 385 31 224 125 erasmus@unios.hr</p>	http://www.unios.hr/?g=5&i=10&j=129

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by

the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL LUBLIN03	<u>Students:</u> Anna Radziszewska +48 81 53 84 790 a.radziszewska@pollub.pl <u>Staff:</u> Małgorzata Wilczyńska, +48 81 53 84 357 m.wilczynska@pollub.pl Julia Kubaj +48 81 53 84 598 j.kubaj@pollub.pl	www.bwm.pollub.pl
HR OSIJEK01	International Relations Office phone: + 385 31 224 125 erasmus@unios.hr	http://www.unios.hr/?g=5&i=10&j=129 http://www.hzzo.hr/en



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL LUBLIN03	<u>Students:</u> Anna Radziszewska +48 81 53 84 790 a.radziszewska@pollub.pl <u>Staff:</u> Małgorzata Wilczyńska, +48 81 53 84 357 m.wilczynska@pollub.pl Julia Kubaj +48 81 53 84 598 j.kubaj@pollub.pl	www.bwm.pollub.pl
HR OSIJEK01	International Relations Office phone: + 385 31 224 125 erasmus@unios.hr	http://www.unios.hr/index.php?g=5&i=10&j=131

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
PL LUBLIN03	Andrzej Smolarz, PhD Eng., Associate Professor Faculty of Electrical Engineering and Computer Science		
HR OSIJEK01	Prof. Dr. Željko Turkalj Rector of Josip Juraj Strossmayer University of Osijek	20-06-2017	

⁶ Scanned signatures are accepted