

Key Action 1 – Mobility for learners and staff
Higher Education Student and Staff Mobility
**Inter-institutional agreement 2017/18 – 2020/21
between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
Lublin University of Technology	PL LUBLIN03	Erasmus Faculty Coordinator: Andrzej Smolarz, PhD Eng., Associate Professor Faculty of Electrical Engineering and Computer Science	Office of International Education <u>website:</u> www.bwm.pollub.pl ECTS Catalogue: http://bwm.pollub.pl/ects.en
		Inter-institutional agreements: Dorota Tylus, MPhil Email: d.tylus@pollub.pl Administrative coordinator: Marta Batorczak-Żuchowska, MPhil Email: Erasmus@pollub.pl Erasmus Coordinator: Paweł Drożdźiel, PhD, D.Sc. (Eng.), Associate Professor Ul. Nadbystrzycka 38D 20-618 Lublin, Poland Phone: +48 81 538 41 01 Email: prorektor.rd@pollub.pl	
Universitat Politècnica de Catalunya – BarcelonaTech (UPC) Facultat d'Informàtica de Barcelona (FIB) C/ Jordi Girona 1-3, edifici B6 Campus Diagonal Nord E-08034 Barcelona	E BARCELO03	rel.int@fib.upc.edu FIB International Relations +34 93 401 71 16 Coordinator: Albert Cabellos Aparicio Vice-dean for Institutional and International Relation +34 93 401 69 61	http://www.upc.edu/ http://www.fib.upc.edu/en/erasmus.html

B. Mobility numbers per academic year

FROM	TO	Subject area [ISCED]		Cycle	Number of student mobility	
		code	name		Studies	Train
PL LUBLIN03	E BARCELO03	061	Information and Communication Technologies	1, 2	2x10 or 4x5 = 20 months	...
E BARCELO03	PL LUBLIN03	061	Information and Communication Technologies	1, 2	2x10 or 4x5 = 20 months	...

FROM	TO	Subject area [ISCED]		Number of staff mobility periods	
		code	name	Number of staff	Duration
PL LUBLIN03	E BARCELO03	061	Information and Communication Technologies	1	5 days
E BARCELO03	PL LUBLIN03	061	Information and Communication Technologies	1	5 days

C. Recommended language skills

The sending institution is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Language (s) of instruction	For more details	Recommended language of instruction level	
			Student Mobility	Staff Mobility
PL LUBLIN03	English		B1	B2
E BARCELO03	CAT/ES/EN	https://www.upc.edu/sri/students/international-students/where-you-can-study/language-status	CAT/ES/EN: B1	EN: C1



E. Calendar

Receiving	Autumn term	Spring term
PL LUBLIN03	June 15th	November 30 th
E BARCELO03	Final date for applications: June 1st	Final date for applications: December 1st
	1. Application Procedure: http://www.fib.upc.edu/en/erasmus/vols_venir.html 2. Official letters of acceptance will be sent out to the students within 6 weeks after the deadline for application. 3. A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished.	
The present bilateral agreement will be valid during the academic years 2014/15 – 2020/21 , unless either side terminates the agreement in writing at the latest by September 30 th for activities taking place during the next (n+1) academic year. Additional activities, cancellations or new subject areas are to be communicated by the same deadline.		

F. Information

About	PL LUBLIN03	E BARCELO03																																			
Grading system	<table border="1"> <thead> <tr> <th>ECTS grade</th> <th>points</th> <th>mark</th> <th>Polish-in words</th> <th>English-in words</th> </tr> </thead> <tbody> <tr> <td>A</td> <td>91-100%</td> <td>5,0</td> <td>BARDZO DOBRY</td> <td>EXCELLENT</td> </tr> <tr> <td>B</td> <td>81-90%</td> <td>4,5</td> <td>DOBRY PLUS</td> <td>VERY GOOD</td> </tr> <tr> <td>C</td> <td>71-80%</td> <td>4,0</td> <td>DOBRY</td> <td>GOOD</td> </tr> <tr> <td>D</td> <td>61-70%</td> <td>3,5</td> <td>DOSTATECZNY PLUS</td> <td>SATISFACTORY</td> </tr> <tr> <td>E</td> <td>51-60%</td> <td>3,0</td> <td>DOSTATECZNY</td> <td>SUFFICIENT</td> </tr> <tr> <td>F</td> <td>50% - 0%</td> <td>2,0</td> <td>NIEDOSTATECZNY</td> <td>FAILED</td> </tr> </tbody> </table>	ECTS grade	points	mark	Polish-in words	English-in words	A	91-100%	5,0	BARDZO DOBRY	EXCELLENT	B	81-90%	4,5	DOBRY PLUS	VERY GOOD	C	71-80%	4,0	DOBRY	GOOD	D	61-70%	3,5	DOSTATECZNY PLUS	SATISFACTORY	E	51-60%	3,0	DOSTATECZNY	SUFFICIENT	F	50% - 0%	2,0	NIEDOSTATECZNY	FAILED	<p>https://www.upc.edu/information/frequently-asked-questions/faqs-about-bachelors-degree-courses/#avalua</p> <p>The transcripts of records obtained reflect the name of the subjects in English, the ECTS grades and local grades.</p>
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Visa	<p>Students: Anna Radziszewska, MA Tel.: +48 81 53 84 790 Email: a.radziszewska@pollub.pl</p> <p>Staff: Małgorzata Wilczyńska, MA Tel.: +48 81 53 84 357 Email: m.wilczynska@pollub.pl</p> <p>Julia Kubaj, MA Tel.: +48 81 53 84 598 Email: j.kubaj@pollub.pl</p> <p>http://bwm.pollub.pl/en-erasmus.en</p>	<p>International Students Office oficina.mobilitat.internacional@upc.edu telephone: (+34)- 93 401 69 37 https://www.upc.edu/sri/students</p>																																			
Insurance	<p>Students: Anna Radziszewska, MA Tel.: +48 81 53 84 790 Email: a.radziszewska@pollub.pl</p> <p>Staff: Małgorzata Wilczyńska, MA Tel.: +48 81 53 84 357 Email: m.wilczynska@pollub.pl</p> <p>Julia Kubaj, MA Tel.: +48 81 53 84 598 Email: j.kubaj@pollub.pl</p> <p>http://bwm.pollub.pl/en-erasmus.en</p>	<p>https://www.upc.edu/sri/students</p> <p>Specially for insurance: https://www.upc.edu/sri/students/international-students/before-coming-to-upc/health-insurance</p>																																			
Housing	<p>Students: Online application; Anna Radziszewska, MA tel.: +48 81 53 84 790 email: a.radziszewska@pollub.pl</p> <p>Staff: Małgorzata Wilczyńska, MA tel.: +48 81 53 84 357 email: m.wilczynska@pollub.pl</p>	<p>https://www.upc.edu/sri/students/international-students/before-coming-to-upc/accommodation</p>																																			
Special needs	<p>Students: a.radziszewska@pollub.pl</p> <p>Staff: m.wilczynska@pollub.pl , j.kubaj@pollub.pl</p>	<p>UPC can provide some support to welcome students and staff with disabilities; depending on the individual cases, with prior agreement between both institutions. There is a service at UPC to give general orientation to people with disabilities; but no additional personnel or economic support is provided.</p>																																			

G. SIGNATURES OF THE INSTITUTIONS

Institution	Name, function	Date	Signature ¹
PL LUBLIN03	<p>Andrzej Smolarz, PhD Eng. Associate Professor</p> <p>Faculty of Electrical Engineering and Computer Science</p>	10-03-2017	
E BARCELO03	<p>Dr. Albert Cabellos</p> <p>Vice-dean for Institutional and International Relations</p>	10-03-2017	

¹ Scanned signatures are accepted