



Universidad de Sevilla

Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
UNIVERSIDAD DE SEVILLA	E SEVILLA01	Erasmus Office: Administrative contact: Tel: 34 954551051 Fax: 34 954556886 Mail address: relint2@us.es ; relint4@us.es INSTITUTIONAL COORDINATOR ENRIQUE LÓPEZ LARA Avda. Ciudad Jardín 20-22 41005 Sevilla	www.internacional.us.es
Lublin University of Technology	PL LUBLIN03	<u>Erasmus Departmental Coordinators:</u> Michał Dmitruk, MSc Faculty of Civil Engineering and Architecture Dr Andrzej Smolarz Faculty of Electrical Engineering and Computer Science <u>International Exchange Office Coordinator:</u> Marcin Żuk, MPhil ul. Nadbystrzycka 42 a (D.S. 4, p. 8) 20-501 Lublin, Poland	International Exchange Office website: www.bwm.pollub.pl ECTS Catalogue: http://bwm.pollub.pl/ects.en

		tel.: +48 81 53 84 719 fax: +48 81 53 84 792 email: m.zuk@pollub.pl	
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A. Mobility numbers per academic year

FROM	TO	ISCED: Area name	Course*	Cicle	Number of student	Months per student
PL LUBLIN03	E SEVILLA01	48: Computing	Grado en Ingeniería Informática-Ingeniería de Computadores	1º	1	10
E SEVILLA01	PL LUBLIN03	48: Computing	Grado en Ingeniería Informática-Ingeniería de Computadores	1º	1	10
PL LUBLIN03	E SEVILLA01	581: Architecture and town planning	Grado en Arquitectura	1º	7	10
E SEVILLA01	PL LUBLIN03	581: Architecture and town planning	Grado en Arquitectura	1º	7	10

***In case Isced Code Subject involves several study programmes, it should be specified which programme is included in the agreement.**

If column "FROM" is marked with # means expacific exchange for double degree.

FROM	TO	ISCED	Area name	Number of staff
PL LUBLIN03	E SEVILLA01	48	Computing	1
E SEVILLA01	PL LUBLIN03	48	Computing	1
PL LUBLIN03	E SEVILLA01	581	Architecture and town planning	1
E SEVILLA01	PL LUBLIN03	581	Architecture and town planning	1

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Area Name	Language 1	Language 2	Student	Staff
PL LUBLIN03	Architecture and town planning	INGLÉS		B2	B2
E SEVILLA01	Architecture and town planning	ESPAÑOL		B2	B2
PL LUBLIN03	Computing	INGLÉS		B2	B2
E SEVILLA01	Computing	ESPAÑOL		B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

PL LUBLIN03:

In case you need more detailed information please contact the International Exchange Office.

Students: c.handzel@pollub.pl

Teachers: m.zuk@pollub.pl

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
E SEVILLA01 Academic Calendar: http://www.us.es/estudios/calendario/index.html	DEADLINE FOR APPLICATION: 30 TH JUNE	DEADLINE FOR APPLICATION: 30 TH NOVEMBER
PL LUBLIN03	15 June	30 November

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide¹. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

<http://servicio.us.es/academica/normativa-documentacion>

<http://www.us.es/downloads/acerca/normativa/normativa-examenes.pdf>

PL LUBLIN03:

ECTS grade	points	mark	Polish-in words	English-in words
A	91-100%	5,0	BARDZO DOBRY	EXCELLENT
B	81-90%	4,5	DOBRY PLUS	VERY GOOD
C	71-80%	4,0	DOBRY	GOOD
D	61-70%	3,5	DOSTATECZNY PLUS	SATISFACTORY
E	51-60%	3,0	DOSTATECZNY	SUFFICIENT
F	50% - 0%	2,0	NIEDOSTATECZNY	FAILED

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
E SEVILLA01		
PL LUBLIN03	<p><u>Students:</u> Celina Handzel, MPhil tel.: +48 81 53 84 790 email: c.handzel@pollub.pl</p> <p><u>Teachers:</u> Marcin Żuk, MPhil tel.: +48 81 53 84 719 email: m.zuk@pollub.pl</p>	<p>http://bwm.pollub.pl/en-erasmus.en</p>

<http://www.exteriores.gob.es/Portal/es/ServiciosAlCiudadano/Info>

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
E SEVILLA01	RELINT19@US.ES RELINT21@US.ES	
PL LUBLIN03	<u>Students:</u> Celina Handzel, MPhil tel.: +48 81 53 84 790 email: c.handzel@pollub.pl <u>Teachers:</u> Marcin Żuk, MPhil tel.: +48 81 53 84 719 email: m.zuk@pollub.pl	http://bwm.pollub.pl/en-erasmus.en



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
E SEVILLA01	accommodation@us.es	
PL LUBLIN03	<u>Students:</u> Online application <u>Teachers:</u> Marcin Żuk, MPhil tel.: +48 81 53 84 719 email: m.zuk@pollub.pl	http://bwm.pollub.pl/sms-en-accommodation.en

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
E SEVILLA01	<p>INSTITUTIONAL COORDINATOR FOR INTERNACIONAL OFFICE DIRECTOR ENRIQUE LÓPEZ LARA Avda. Ciudad Jardín 20-22 41005 Sevilla</p>	14/11/2013	
PL LUBLIN03	<p>Dr Andrzej Smolarz, Erasmus Departmental Coordinator, Faculty of Electrical Engineering and Computer Science</p>	11.12.2013	
PL LUBLIN03	<p>Michał Dmitruk, MSc, Erasmus Departmental Coordinator, Faculty of Civil Engineering and Architecture</p>	11.12.2013	<p>LLP-Erasmus Co-ordinator Faculty of Civil Engineering and Architecture</p> 