



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2017/18-2020/21

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
MISKOLCI EGYETEM (UNIVERSITY OF MISKOLC) 3515 MISKOLC-EGYETEMVÁROS, HUNGARY	HU MISKOLC01	Dr. Zoltán BARTHA (Mr), Inst. Erasmus Coordinator, zolib@hu.inter.net , Edit SZÓKE, Erasmus Officer, T: +36 46565111/2276 rekszoke@uni-miskolc.hu	www.uni-miskolc.hu For Erasmus students in English: http://erasmus.uni-miskolc.hu/EN
	Charter Nr:	47054-LA-1-2014-1-HU-E4AKA1-ECHE PIC: 999451432	
Lublin University of Technology Faculty of Mechanical Engineering	PL LUBLIN03	Administrative coordinator: Marta Batorczak-Zuchowska, MPhil erasmus@pollub.pl or m.batorczak@pollub.pl +48 81 538 4653 ul. Nadbystrzycka 38D, 20-618 Lublin, Poland Erasmus Institutional Coordinator: Paweł Drożdziel, PhD, D.Sc. (Eng.), Associate Professor	Office of International Education website: www.bkm.pollub.pl ECTS Catalogue: http://bwm.pollub.pl/ects.en

¹ Inter-institutional agreements can be signed by two or more higher education institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		International Exchange Coordinators: Sylwester Samborski, PhD Eng., Faculty of Mechanical Engineering	
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B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subj ect area code * [ISCED D]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships ↓
PL LUBLIN03	HU MISKOLC01	0722	Materials	-	0	0
HU MISKOLC01	PL LUBLIN03	0722	Materials	-	0	0

[*Optional: Though subject area code & name and study cycle are optional, **the specification of the number of students/staff is requested.** Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training ↓
PL LUBLIN03	HU MISKOLC01	0722	Materials	2 (2 teachers x 5 days)	0
HU MISKOLC01	PL LUBLIN03	0722	Materials	2 (2 teachers x 5 days)	0

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
			Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B1]
HU MISKOLC01	HU	EN	EN:B1	EN:B2
PL LUBLIN03	EN	EN	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

HU MISKOLC01: Students and staff with disabilities will be accepted and assisted. Buddy-system and orientation day for incoming students. Exchange students can select courses from any faculty, registration is online.

Incoming teaching staff need a letter of acceptance from the host department at UoM.

PL LUBLIN03:

Lublin University of Technology has the conditions for the acceptance of students and staff with disabilities. In case you need more detailed information please contact the Office of International Education:

Students: a.radziszewska@pollub.pl, erasmus@pollub.pl

Staff: m.wilczynska@pollub.pl, j.kubaj@pollub.pl

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
HU MISKOLC01	Nomin: 15 May Online appl: 31 May	Nomin: 30 Sept Online appl: 15 Oct
PL LUBLIN03	15 June	30 November

HU MISKOLC01:

Autumn semester: first week of September – middle of December followed by an exam period until the end of January. Exchange students can finish their studies by the end of December

⁴For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Spring semester: first week of February – middle of May followed by an exam period until the end of June. Exchange students can finish their studies by the end of May

There is an online application form, but learning agreements should be sent by e-mail and they are proceeded continuously. Signed documents are sent to the partner institution, while students will get Info Packs by e-mail.

2. The receiving institution will send its decision within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 2 weeks after the student passed all exams and submitted the Study Records Sheet to the International Office at the receiving HEI.

PL LUBLIN03:

For information on application procedure and detailed academic calendar please follow the link: bkm.pollub.pl

2. The receiving institution will send its decision within 8 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

Both universities:

4. Termination of the agreement

In case of earlier unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 June of year N will only take effect as of 1 September of year N+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

HU MISKOLC01: The University of Miskolc follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical work, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for one semester (5 months).

5 - A - excellent	5 - B - very good	4 - C - good	3 - D - satisfactory	2 - E - pass	1 - F - fail
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PL LUBLIN03:

ECTS grade	points	mark	Polish-in words	English-in words
A	91-100%	5,0	BARDZO DOBRY	EXCELLENT
B	81-90%	4,5	DOBRY PLUS	VERY GOOD
C	71-80%	4,0	DOBRY	GOOD
D	61-70%	3,5	DOSTATECZNY PLUS	SATISFACTORY
E	51-60%	3,0	DOSTATECZNY	SUFFICIENT
F	50% - 0%	2,0	NIEDOSTATECZNY	FAILED

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU MISKOLC01	Krisztina Sándor, Erasmus Officer (incoming students), reksando@uni-miskolc.hu Edit Szőke, Erasmus Officer (incoming staff), rekszoke@uni-miskolc.hu	http://konzulizsolgalat.kormany.hu/en http://erasmus.uni-miskolc.hu/EN
PL LUBLIN03	Students: Anna Radziszewska +48 81 53 84 790 a.radziszewska@pollub.pl Staff: Małgorzata Wilczyńska, +48 81 53 84 357 m.wilczynska@pollub.pl Julia Boiko +48 81 53 84 598 j.kubaj@pollub.pl	www.bkm.pollub.pl

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU MISKOLC01	Krisztina Sándor, Erasmus Officer (incoming students), reksando@uni-miskolc.hu Edit Szőke, Erasmus Officer (incoming staff), rekszoke@uni-miskolc.hu	www.oep.hu/oepdok/fajlok/e.pdf http://erasmus.uni-miskolc.hu/EN
PL LUBLIN03	Students: Anna Radziszewska +48 81 53 84 790 a.radziszewska@pollub.pl Staff: Małgorzata Wilczyńska,	www.bkm.pollub.pl



	+48 81 53 84 357 m.wilczynska@pollub.pl	
	Julia Boiko +48 81 53 84 598 j.kubaj@pollub.pl	

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU MISKOLC01	Krisztina Sándor, Erasmus Officer (incoming students), reksando@uni-miskolc.hu Edit Szóke, Erasmus Officer (incoming staff), rekszoke@uni-miskolc.hu	http://erasmus.uni-miskolc.hu/EN
PL LUBLIN03	<u>Students:</u> Anna Radziszewska +48 81 53 84 790 a.radziszewska@pollub.pl <u>Staff:</u> Małgorzata Wilczyńska, +48 81 53 84 357 m.wilczynska@pollub.pl Julia Boiko +48 81 53 84 598 j.kubaj@pollub.pl	www.bkm.pollub.pl

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
HU MISKOLC01	Prof. Dr. Tamás Kékesi, Vice-Rector for Research and International Relations	19/02/ 2018	
PL LUBLIN03	Sylwester Samborski, PhD Eng. Faculty of Mechanical Engineering		

⁵Scanned signatures are accepted