



Erasmus+ Programme

Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2016-2021² between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Name of the contact person	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
Lublin University of Technology	PL LUBLIN03	<u>Erasmus Faculty Coordinator:</u> Magdalena Grudzińska, PhD Eng.	<u>Erasmus Coordinator:</u> Paweł Drożdziel, PhD, D.Sc. (Eng.), Associate Professor Ul. Nadbystrzycka 38D 20-618 Lublin, Poland	<u>International Exchange Office website:</u> www.bwm.pollub.pl <u>ECTS Catalogue:</u> http://bwm.pollub.pl/ects.en

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Faculty of Civil Engineering and Architecture	Phone: +48 81 538 41 01 Email: prorektor.rd@pollub.pl <u>Administrative coordinator.</u> <u>incoming students:</u> Marta Batorczak-Żuchowska, MPhil Email: Erasmus@pollub.pl <u>Inter-institutional agreements.</u> <u>outgoing students:</u> Dorota Tylus, MA Email: d.tylus@pollub.pl	
Sapienza – Università di Roma	I ROMA01 Application reference number: 29415-EPP-1-2014-1-IT-EPPKA3-ECHE Participant Identification Code (PIC number): 999987745	Erasmus Institutional Coordinator and Vice-Rector for European University Networks Prof. LUCIANO SASO	LUCIANO SASO luciano.saso@uniroma1.it	http://en.uniroma1.it/
		<u>Erasmus Faculty Coordinator</u> <u>Prof.ssa BARBARA PIZZO</u>	Academic Coordinator BARBARA PIZZO Via Gianturco, 2- 00196 ROMA Tel: +39 06 4991 9346, E-mail: barbara.pizzo@uniroma1.it , Fax: +39 06 4991 9347 Administrative Officer MARIA VITTORIA DI ROBERTO PRESIDENZA VIA GIANTURCO 2 00196 ROMA Tel: +39 06 4991 9346/20 , Fax: +39 06 4991 9347 , E-mail: architetturaerasmus@uniroma1.it	http://www.architettura.uniroma1.it/
Dipartimento di Ingegneria Strutturale e Geotecnica		<u>Agreement Promoter</u> Prof. <u>DAVIDE BENARNARDINI</u>	Agreement Promoter DAVIDE BERNARDINI via E. Gianturco,2 00196 Roma Tel: +390649919181, E-mail: davide.bernardini@uniroma1.it , Fax: +390649919374	

B. Mobility numbers⁴ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
					[total number of months of the study periods or average duration*]	
PL LUBLIN	I ROMA01	0731	Architecture and Town Planning	1 st , 2 nd	3 (6 months)	
I ROMA01	PL LUBLIN	0731	Architecture and Town Planning	1 st , 2 nd	3 (5 months)	

[Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods		
				Staff Mobility for Teaching	Staff Mobility for Training *	
					[total number of days of teaching periods or average duration*]	
PL LUBLIN	I ROMA01	0731	Architecture and Town Planning	2 (5 days)		
I ROMA01	PL LUBLIN	0731	Architecture and Town Planning	1 (10 days)		

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
			Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL LUBLIN03		English	B1	B2
I ROMA01		Italian English (only for English taught course)	B1 B1	

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

Both above mentioned institutions have the conditions for the acceptance of students and staff with disabilities.

I ROMA 01 :Students with disabilities Office: <http://www.uniroma1.it/didattica/sportelli/sportello-disabili>

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

PL LUBLIN03: In case you need more detailed information please contact the International Exchange Office.

Students: a.radziszewska@pollub.pl

Staff: m.wilczynska@pollub.pl , j.kubaj@pollub.pl

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL LUBLIN03	15 June	30 November
I ROMA01	May, 15 th	October, 15 th

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 8 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The institutions decide in mutual agreement on the procedure of modifying or terminating the agreement. In the event of unilateral termination, a notice of at least one academic year has to be given. Neither the European Commission nor the National Agencies can be held responsible in case of conflict.

F. Information

1. Grading systems of the institutions

PL LUBLIN03:

ECTS grade	points	mark	Polish-in words	English-in words
A	91-100%	5,0	BARDZO DOBRY	EXCELLENT
B	81-90%	4,5	DOBRY PLUS	VERY GOOD
C	71-80%	4,0	DOBRY	GOOD
D	61-70%	3,5	DOSTATECZNY PLUS	SATISFACTORY
E	51-60%	3,0	DOSTATECZNY	SUFFICIENT

F	50% - 0%	2,0	NIEDOSTATECZNY	FAILED
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I ROMA01:

1. Grading systems of the institutions

Institution [Erasmus Code]	Information
I ROMA01	<p>I ROMA01 Assessment are expressed in grades calculated on a scale of 0 - 30 for the examinations with the possibility of awarding 'cum laude'. Pass grade and lowest mark for examinations is 18, maximum grade is 30 cum laude.</p> <p>The ECTS grading table of I ROMA01 prepared according the most recent version of the ECTS GUIDE is available at the following page: http://www.uniroma1.it/sites/default/files/IROMA01_ECTS-GradingTable_17March2015_.pdf</p>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL LUBLIN03	<p><u>Students:</u> Anna Radziszewska, MA Tel.: +48 81 53 84 790 Email: a.radziszewska@pollub.pl</p> <p><u>Staff:</u> Małgorzata Wilczyńska, MA Tel.: +48 81 53 84 357 Email: m.wilczynska@pollub.pl</p> <p>Julia Kubaj, MA Tel.: +48 81 53 84 598 Email: j.kubaj@pollub.pl</p>	http://bwm.pollub.pl/en-erasmus.en
I ROMA01	<p>Erasmus Office Incoming Students Phone number: +39 06 4969 0434 e-mail address: erasmusincoming@uniroma1.it</p>	http://en.uniroma1.it/study-us/visiting-and-exchange-students/erasmus

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL LUBLIN03	<p>Students: Anna Radziszewska, MA tel.: +48 81 53 84 790 email: a.radziszewska@pollub.pl</p> <p>Staff: Małgorzata Wilczyńska, MA tel.: +48 81 53 84 357 email: m.wilczynska@pollub.pl</p> <p>Julia Kubaj, MA Tel.: +48 81 53 84 598 Email: j.kubaj@pollub.pl</p>	http://bwm.pollub.pl/en-erasmus.en
I ROMA01	<p>Erasmus Office Incoming Students Phone number: 39 06 4969 0434 e-mail address: erasmusincoming@uniroma1.it</p>	http://en.uniroma1.it/study-us/visiting-and-exchange-students/erasmus

4. Housing


The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.







Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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PL LUBLIN03	<p>Students: Online application; Anna Radziszewska, MA tel.: +48 81 53 84 790 email: a.radziszewska@pollub.pl</p> <p>Staff: Małgorzata Wilczyńska, MA tel.: +48 81 53 84 357 email: m.wilczynska@pollub.pl</p>	http://bwm.pollub.pl/en-erasmus.en
I ROMA01	Special housing agreements with different companies	http://en.uniroma1.it/campus-life/sapienza-housing/special-housing-agreements http://en.uniroma1.it/campus-life/sapienza-housing/exchange-student-housing

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
PL LUBLIN03	Magdalena Grudzińska, PhD Eng. Faculty of Civil Engineering and Architecture	16.01.2017	

I ROMA 01	LUCIANO SASO Erasmus Institutional Coordinator and Vice- Rector for European University Networks		 
I ROMA 01	BARBARA PIZZO Academic Coordinator		 
I ROMA 01	DAVIDE BENARNARDINI Agreement Promoter		 

¹ Scanned signatures are accepted