



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2017/18-2020/21¹ between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
UNIVERSITA' DEGLI STUDI DI PAVIA (University of Pavia) Corso Strada Nuova 65, 27100 Pavia	I PAVIA01	Head of international office: Dr. Silvia Massara ***** Contact person in charge of this agreement: Veronica Veronese International Relations Office – International Mobility Via S. Agostino 1 27100 Pavia E-mail: veronica.veronese@unipv.it ***** Proposer: Prof. Antonella Ferrara (iscied 061) Department of Industrial and Information Engineering E-mail: antonella.ferrara@unipv.it Prof. Norma Anglani (iscied 0713) Department of Industrial and	www.unipv.eu Course catalogue: http://www.unipv.eu/site/en/home/study/course-catalogue.html Staff contact details: http://www.unipv.eu/site/en/home/international-policy/international-relations-contacts.html

¹The agreement is valid until the academic year 2020/2021

		<p>Information Engineering E-mail: norma.anglani@unipv.it</p> <p>Prof. Angelo Buizza (iscid 0914 – I level) Department of Industrial and Information Engineering E-mail: angelo.buizza@unipv.it</p> <p>Prof. Paolo Magni (iscid 0914 – II level) Department of Industrial and Information Engineering E-mail: paolo.magni@unipv.it</p>	
Lublin University of Technology	PL LUBLIN03	<p>Erasmus Faculty Coordinator: Andrzej Smolarz, PhD Eng., Associate Professor Faculty of Electrical Engineering and Computer Science</p> <p>Inter-institutional agreements: Dorota Tylus, MPhil Email: d.tylus@pollub.pl</p> <p>Administrative coordinator: Marta Batorczak-Żuchowska, MPhil Email: Erasmus@pollub.pl</p> <p>Erasmus Coordinator: Paweł Drożdźiel, PhD, D.Sc. (Eng.), Associate Professor Ul. Nadbystrzycka 38D 20-618 Lublin, Poland Phone: +48 81 538 41 01 Email: prorektor.rd@pollub.pl</p>	<p>Office of International Education website: www.bwm.pollub.pl</p> <p>ECTS Catalogue: http://bwm.pollub.pl/ects.en</p>

B. Mobility numbers per academic year

If the agreement is signed for more than one academic year the partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1st, 2nd or 3rd] *	Student Mobility for Study	
					Total number of students	Number of months of mobility for each student

I PAVIA01	PL LUBLIN03	061	Information and Communication Technologies	II	2	6
PL LUBLIN03	I PAVIA01	061	Information and Communication Technologies	II	2	6
I PAVIA01	PL LUBLIN03	0713	Electricity and energy	II	3	6
PL LUBLIN03	I PAVIA01	0713	Electricity and energy	II, III	2	6
I PAVIA01	PL LUBLIN03	0914	Medical diagnostic and treatment technologies	I	2	6
PL LUBLIN03	I PAVIA01	0914	Medical diagnostic and treatment technologies	I, II	2	6

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching *	Staff Mobility for Training *
I PAVIA01	PL LUBLIN03	061, 0713, 0914	Information and Communication Technologies, Electricity and energy, Medical diagnostic and treatment technologies	5 x 5 days	5 x 5 days
PL LUBLIN03	I PAVIA01	061, 0713, 0914	Information and Communication Technologies, Electricity and energy, Medical diagnostic and treatment technologies	5 x 5 days	5 x 5 days

Please detail below any restriction to student mobility for study

* compulsory fields

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period. Please indicate in which language courses are taught at the host institution, the level required to incoming students and if a certification is needed:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²			Certification [yes(please specify)/no]
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]	Staff Mobility for Training	
I PAVIA01		Italian*	English*	B1*	B2	B2	NO
PL LUBLIN03		English		B1	B2		

*Please note that at the University of Pavia some Departments offer courses in English (especially at Master level), while others do not. At Bachelor level the language of instruction is mainly Italian.

Incoming students are strongly advised to have a B1 level in Italian or English, depending on the courses/modules they will attend in Pavia.

Master courses totally held in English are offered in the following fields: Medicine (Harvey one-tier degree in Medicine); Molecular Biology and Genetics; International Business and Economics; World Politics and International Relations; Electronic Engineering; Computer Engineering; Industrial Automation Engineering; Economics, Finance and International Integration.

For more details on Master courses held in English, please visit the following page:
<http://www.unipv.eu/site/en/home/study/courses/degrees-in-english.html>

For more details on the language of instruction of each module, please visit our course catalogue webpage:
<http://www.unipv.eu/site/en/home/study/course-catalogue.html>

D. Additional requirements

I PAVIA01

- **Staff Mobility for Training and for Teaching:** the University of Pavia welcomes applications from foreign Staff for a training/teaching period, however it is at the discretion of the department concerned whether or not to accept a staff training visitor.

Applications must be sent at least two months prior to the desired training/teaching period. The training/teaching period cannot be scheduled during Summer (i.e. July-August) in the Academic year.

²For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

- **Students with special needs:** a specific office at the University of Pavia (SAISD) takes care of the facilities for students with special needs. It coordinates and monitors all the initiatives relating to the integration of students with disabilities in all aspects of university life, giving them the possibility to attend lessons and laboratory sessions, and to get access to libraries and other university facilities. Contact SAISD on disabili@unipv.it and visit <http://saisd.unipv.it/>
- **Student Mobility for Studies:** for all the requirements please visit <http://www.unipv.eu/site/en/home/international-relations/erasmus/incoming-students.html>

PL LUBLIN03

In case you need more detailed information concerning students and staff with disabilities please contact the Office of International Education.

Students: a.radziszewska@pollub.pl

Staff: m.wilczynska@pollub.pl, j.kubaj@pollub.pl

E. Calendar

1. **Nomination/information** on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
I PAVIA01	Mid June	Mid November
PL LUBLIN03	--	--

Application from nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
I PAVIA01	Early July	Early December
PL LUBLIN03	15 th June	30 th November

Academic calendar:

I PAVIA01

The first semester (Autumn term) starts in September and ends in February.

The second semester (Spring term) starts in February and ends in July.

I PAVIA01

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

PL LUBLIN03

2. The receiving institution will send its decision within 8 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

The institutions decide in mutual agreement on the procedure of modifying or terminating the agreement. In the event of unilateral termination, a notice of at least one academic year has to be given. Neither the European Commission nor the National Agencies can be held responsible in case of conflict.

F. Information

1. Grading systems of the institutions

I PAVIA01: Please visit <http://www.unipv.eu/site/en/home/study/course-catalogue/articolo9306.html>

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ECTS grade	points	mark	Polish-in words	English-in words
A	91-100%	5,0	BARDZO DOBRY	EXCELLENT
B	81-90%	4,5	DOBRY PLUS	VERY GOOD
C	71-80%	4,0	DOBRY	GOOD
D	61-70%	3,5	DOSTATECZNY PLUS	SATISFACTORY
E	51-60%	3,0	DOSTATECZNY	SUFFICIENT
F	50% - 0%	2,0	NIEDOSTATECZNY	FAILED

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PAVIA01	For students incoming.erasmus@unipv.it 0039 0382 984601 For teaching staff elena.fontana@unipv.it 0039 0382 984225	For NON-EU students visa, please visit http://www.unipv.eu/site/en/home/international-relations/erasmus/incoming-students/before-the-arrival.html For teaching staff visa, please visit http://vistoperitalia.esteri.it/home/en
PL LUBLIN03	Students: Anna Radziszewska, MA Tel.: +48 81 53 84 790 Email: a.radziszewska@pollub.pl Staff: Małgorzata Wilczyńska, MA Tel.: +48 81 53 84 357 Email: m.wilczynska@pollub.pl	http://bwm.pollub.pl/en-erasmus.en

	Julia Kubaj, MA Tel.: +48 81 53 84 598 Email: j.kubaj@pollub.pl	
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3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PAVIA01	For students incoming.erasmus@unipv.it 0039 0382 984601 For teaching staff elena.fontana@unipv.it 0039 0382 984225	For students, please visit http://www.unipv.eu/site/en/home/international-relations/erasmus/incoming-students/before-the-arrival.html For teaching staff, please visit http://www.unipv.eu/site/en/home/international-relations/erasmus/teaching-staff-mobility/articolo8797.html
PL LUBLIN03	Students: Anna Radziszewska, MA tel.: +48 81 53 84 790 email: a.radziszewska@pollub.pl Staff: Małgorzata Wilczyńska, MA tel.: +48 81 53 84 357 email: m.wilczynska@pollub.pl Julia Kubaj, MA Tel.: +48 81 53 84 598 Email: j.kubaj@pollub.pl	http://bwm.pollub.pl/en-erasmus.en

4. Housing

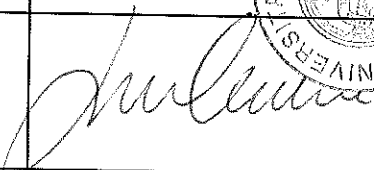

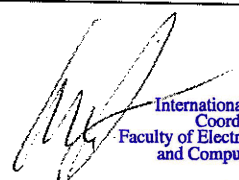
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PAVIA01	For students incoming.erasmus@unipv.it 0039 0382 984601 For teaching staff elena.fontana@unipv.it	For students, please visit http://www.unipv.eu/site/en/home/international-relations/erasmus/incoming-students/before-the-arrival.html

	0039 0382 984225	For teaching staff, please visit http://www.unipv.eu/site/en/home/international-relations/erasmus/teaching-staff-mobility/articolo8797.html
PL LUBLIN03	<p>Students: Online application; Anna Radziszewska, MA tel.: +48 81 53 84 790 email: a.radziszewska@pollub.pl</p> <p>Staff: Małgorzata Wilczyńska, MA tel.: +48 81 53 84 357 email: m.wilczynska@pollub.pl</p>	http://bwm.pollub.pl/en-erasmus.en

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
I PAVIA01	Dott. Silvia Massara Head of International Office	10/03/2017	 
PL LUBLIN03	Andrzej Smolarz, PhD Eng. Faculty of Electrical Engineering and Computer Science	22 mar 2017	 International Exchange Coordinator Faculty of Electrical Engineering and Computer Science PhD (Eng.) Andrzej Smolarz

³Scanned signatures are accepted