



# Erasmus+ Programme

**Key Action 1**  
**– Mobility for learners and staff –**  
**Higher Education Student and Staff Mobility**

## **Inter-institutional<sup>1</sup> agreement 2014-20[21]<sup>2</sup>** **between programme countries**

### **[Minimum requirements]<sup>3</sup>**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### **A. Information about higher education institutions**

<b>Name of the institution</b> (and department, where relevant)	<b>Erasmus code</b>	<b>Contact details<sup>4</sup></b> (email, phone)	<b>Website</b> (eg. of the course catalogue)
Lublin University of Technology	PL LUBLIN03	<u>Erasmus Departmental Coordinator:</u> Dr Jarosław Zubrzycki Faculty of Mechanical Engineering <u>International Exchange Office Coordinator:</u> Marcin Żuk, MPhil ul. Nadbystrzycka 42 a (D.S. 4, p. 8) 20-501 Lublin, Poland tel.: +48 81 53 84 719 fax: +48 81 53 84 792 email: m.zuk@pollub.pl	International Exchange Office website: <a href="http://www.bwm.pollub.pl">www.bwm.pollub.pl</a> ECTS Catalogue: <a href="http://bwm.pollub.pl/ects.en">http://bwm.pollub.pl/ects.en</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Università degli Studi di Brescia	I BRESCIA01	<p>Departmental coordinator for the International relations of the Department of Mechanics and Industrial Engineering: Prof. Lucio Zavanella</p> <p><a href="mailto:lucio.zavanella@ing.unibs.it">lucio.zavanella@ing.unibs.it</a></p> <p>Coordinator for administrative procedures for the Bilateral Agreements:</p> <p>Dott.ssa Marina Cardilli</p> <p><a href="mailto:marina.cardilli@amm.unibs.it">marina.cardilli@amm.unibs.it</a></p>	<p><a href="http://www.unibs.it/teaching-activities/international-education/international-programs-students/erasmus-project/erasmus-incoming-students">http://www.unibs.it/teaching-activities/international-education/international-programs-students/erasmus-project/erasmus-incoming-students</a></p> <p><a href="http://www.unibs.it/didattica/corsi-di-laurea-triennale-e-magistrale/corsi-di-laurea">http://www.unibs.it/didattica/corsi-di-laurea-triennale-e-magistrale/corsi-di-laurea</a></p>
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### B. Mobility numbers<sup>5</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods Student Mobility for Studies Student Mobility for Traineeships * [total number of months of the study periods or average duration*]	
PL LUBLIN03	I BRESCIA01	(52) 071	Engineering and engineering trades	1 <sup>st</sup> , 3 <sup>rd</sup> cycle	2X5=10 months	
I BRESCIA01	PL LUBLIN03	(52) 071	Engineering and engineering trades	1 <sup>st</sup> , 3 <sup>rd</sup> cycle	2X5=10 months	

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
PL LUBLIN03	I BRESCIA01	071		To be defined	To be defined
I BRESCIA01	PL LUBLIN03	071		To be defined	To be defined

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL LUBLIN03		English	Polish	B1	B2
I BRESCIA01		Italian	English*	B1	B2

\* a curriculum in Land and environmental Engineering and in Communication and Multimedia for the MASTER level are offered in English

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## D. Additional requirements

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

*[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]*

### I BRESCIA01: DISABILITIES

UOC Mobilità Internazionale Studenti

UOC Manager: Angelo Bissolo [bissolo@amm.unibs.it](mailto:bissolo@amm.unibs.it)

Via S.Faustino 74/B 25121 BRESCIA

<http://www.unibs.it/servizi/servizi-studenti/studenti-disabili>

### PL LUBLIN03:

In case you need more detailed information please contact the International Exchange Office. Students: [c.handzel@pollub.pl](mailto:c.handzel@pollub.pl)

Teachers: [m.zuk@pollub.pl](mailto:m.zuk@pollub.pl)

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL LUBLIN03	15 June	30 November
I BRESCIA01	June	October

*[\* to be adapted in case of a trimester system]*

### I BRESCIA01:

2. The receiving institution will send its decision within 2 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 2 weeks after the assessment period has finished at the receiving HEI
4. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict".

## F. Information

## **1. Grading systems of the institutions**

*[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>7</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]*

### **Università degli Studi di Brescia - I BRESCIA01:**

#### **I BRESCIA01:**

Individual subjects are graded on a scale from 1 to 30, with 18 and 30 as minimum and maximum grade respectively. A "cum laude" can be added to the maximum grade as a special distinction.

### **Dati statistici relativi alle votazioni d'esame (STATISTICAL DATA AS AN AVERAGE OF THE EXAMS EVALUATIONS):**

<http://webserver2.ing.unibs.it/corsi/statistiche/?mode=corsidistudio&annoacc=2011>

### **Lublin University of Technology - PL LUBLIN03:**

<b>ECTS grade</b>	<b>points</b>	<b>mark</b>	<b>Polish-in words</b>	<b>English-in words</b>
A	91-100%	5,0	BARDZO DOBRY	EXCELLENT
B	81-90%	4,5	DOBRY PLUS	VERY GOOD
C	71-80%	4,0	DOBRY	GOOD
D	61-70%	3,5	DOSTATECZNY PLUS	SATISFACTORY
E	51-60%	3,0	DOSTATECZNY	SUFFICIENT
F	50% - 0%	2,0	NIEDOSTATECZNY	FAILED

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<sup>7</sup> [http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
PL LUBLIN03	<u>Students:</u> Celina Handzel, MPhil tel.: +48 81 53 84 790 email: <a href="mailto:c.handzel@pollub.pl">c.handzel@pollub.pl</a> <u>Teachers:</u> Marcin Żuk, MPhil tel.: +48 81 53 84 719 email: <a href="mailto:m.zuk@pollub.pl">m.zuk@pollub.pl</a>	<a href="http://bwm.pollub.pl/en-erasmus.en">http://bwm.pollub.pl/en-erasmus.en</a>
I BRESCIA01	UOC Mobilità Internazionale Studenti UOC Manager: Angelo Bissolo <a href="mailto:bissolo@amm.unibs.it">bissolo@amm.unibs.it</a> Via S.Faustino 74/B 25121 BRESCIA	<a href="http://www.unibs.it">http://www.unibs.it</a>

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
PL LUBLIN03	<u>Students:</u> Celina Handzel, MPhil tel.: +48 81 53 84 790 email: <a href="mailto:c.handzel@pollub.pl">c.handzel@pollub.pl</a> <u>Teachers:</u> Marcin Żuk, MPhil tel.: +48 81 53 84 719 email: <a href="mailto:m.zuk@pollub.pl">m.zuk@pollub.pl</a>	<a href="http://bwm.pollub.pl/en-erasmus.en">http://bwm.pollub.pl/en-erasmus.en</a>
I BRESCIA01	UOC Mobilità Internazionale Studenti UOC Manager: Angelo Bissolo <a href="mailto:bissolo@amm.unibs.it">bissolo@amm.unibs.it</a> Via S.Faustino 74/B 25121 BRESCIA	<a href="http://www.unibs.it/servizi/servizi-tutti/assicurazioni/assicurazioni-studenti-laureandi-e-laureati">http://www.unibs.it/servizi/servizi-tutti/assicurazioni/assicurazioni-studenti-laureandi-e-laureati</a>

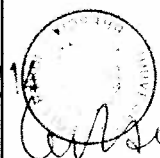
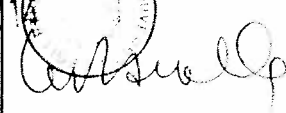
### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL LUBLIN03	<b>Students:</b> Online application <b>Teachers:</b> Marcin Żuk, MPhil tel.: +48 81 53 84 719 email: <a href="mailto:m.zuk@pollub.pl">m.zuk@pollub.pl</a>	<a href="http://bwm.pollub.pl/sms-en-accommodation.en">http://bwm.pollub.pl/sms-en-accommodation.en</a>
I BRESCIA01	UOC Mobilità Internazionale Studenti UOC Manager: Angelo Bissolo <a href="mailto:bissolo@amm.unibs.it">bissolo@amm.unibs.it</a> Via S.Faustino 74/B 25121 BRESCIA	<a href="http://www.unibs.it/servizi/servizi-studenti/residenze-e-alloggi">http://www.unibs.it/servizi/servizi-studenti/residenze-e-alloggi</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>8</sup>
PL LUBLIN03	Dr inż. Jarosław Zubrzycki, Erasmus Departmental Coordinator, Faculty of Mechanical Engineering <a href="mailto:j.zubrzycki@pollub.pl">j.zubrzycki@pollub.pl</a>	04.03.2014	<b>LLP-Erasmus Co-ordinator</b> Faculty of Mechanical Engineering Lublin University of Technology <i>Ph. D. (Eng.) Jarosław Zubrzycki</i>
I BRESCIA01	<b>Prof. Lucio Zavanella</b>  Departmental coordinator for the International relations of the Department of Mechanics and Industrial Engineering	16 APR. 2014	 

<sup>8</sup> Scanned signatures are accepted