



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014/2015-2020/2021² between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details ³ (email, phone) | Website (eg. of the course catalogue) |
|---|--------------|--|---|
| Lublin University of Technology | PL LUBLIN03 | Erasmus Departmental Coordinator: Michał Dmitruk, MSc Faculty of Civil Engineering and Architecture International Exchange Office Coordinator: Marcin Żuk, MPhil ul. Nadbystrzycka 42 a (D.S. 4, p. 8) 20-501 Lublin, Poland tel.: +48 81 53 84 719 fax: +48 81 53 84 792 email: m.zuk@pollub.pl | International Exchange Office website: www.bwm.pollub.pl ECTS Catalogue: http://bwm.pollub.pl/ects.en |
| Fontys University of Applied Sciences | NL EINDHOV03 | Erasmus Institutional Coordinator: Henriëtte Wiessing, Zwijsenplein 1, 5038 TZ Tilburg, The Netherlands. <i>Post address:</i> P.O. Box 90907, 5000 GJ Tilburg, The Netherlands <i>Phone:</i> (+31) (0) 8850 70355 / (+31) 6 20972836. <i>E-mail:</i> H.wiessing@fontys.nl | http://fontys.edu |

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

| | | | |
|--|--|--|--|
| | | Erasmus Departmental coordinator (Master Architecture and Urbanism): Marc Glaudemans M.Sc Ph.D. Address as above. Phone +31 (0)8850 75380 / (+31) 6 12030513. E-mail: m.glaudemans@fontys.nl | |
|--|--|--|--|

B. Mobility numbers⁴ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Stud y cycle [short cycle, 1 st , 2 nd or 3 rd] * | Number of student mobility periods | |
|--|--|---|--------------------------------------|---|--|--|
| | | | | | Student Mobility for Studies [total number of months of the study periods or average duration*] | Student Mobility for Traineeships * |
| PL LUBLIN03 | NL EINDHOV03 | 581 | Architecture and town planning | | 2 (10 months) | |
| NL EINDHOV03 | PL LUBLIN03 | 581 | Architecture and town planning | | 2 (10 months) | |

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Number of staff mobility periods | |
|--|--|---|---------------------------------------|---|-------------------------------------|
| | | | | Staff Mobility for Teaching [total number of days of teaching periods or average duration *] | Staff Mobility for Training * |
| PL LUBLIN03 | NL EINDHOV03 | 581 | Architectur e and town planning | 4 teachers | |
| NL EINDHOV03 | PL LUBLIN03 | 581 | Architectur e and town planning | 4 teachers | |

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level ⁵ | |
|---|---------------------------|---------------------------|---------------------------|---|--|
| | | | | Student Mobility for Studies [Minimum recommended level: B1] | Staff Mobility for Teaching [Minimum recommended level: B2] |
| PL LUBLIN03 | | English | - | B2 | B2 |
| NL EINDHOV03 | | English | | B1 | B2 |

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

PL LUBLIN03:

In case you need more detailed information please contact the International Exchange Office. Students: c.handzel@pollub.pl

Teachers: m.zuk@pollub.pl

NL EINDHOV03:

Selection of exchange students will be made on CD/DVD basis or portfolios shown on a website.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term* [month] | Spring term* [month] |
|---|-------------------------|-------------------------|
| PL LUBLIN03 | 15 June | 30 November |
| NL EINDHOV03 | 15 May | 15 November |

2. The receiving institution will send its decision within 8 weeks, provided the documents are complete.

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

The institutions decide in mutual agreement on the procedure of modifying or terminating the agreement. In the event of unilateral termination, a notice of at least one academic year has to be given.

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

PL LUBLIN03:

| ECTS grade | points | mark | Polish-in words | English-in words |
|------------|----------|------|------------------|------------------|
| A | 91-100% | 5,0 | BARDZO DOBRY | EXCELLENT |
| B | 81-90% | 4,5 | DOBRY PLUS | VERY GOOD |
| C | 71-80% | 4,0 | DOBRY | GOOD |
| D | 61-70% | 3,5 | DOSTATECZNY PLUS | SATISFACTORY |
| E | 51-60% | 3,0 | DOSTATECZNY | SUFFICIENT |
| F | 50% - 0% | 2,0 | NIEDOSTATECZNY | FAILED |

NL EINDHOV03:

The European Credit Transfer System is the exclusive credit system at Fontys.

The content of the exchange programme along with the credits are laid down in the Learning Agreement. The period abroad is part of the curriculum and as such fully recognized. A Transcript of Records is being used as a compulsory tool.

Apart from these criteria, all Fontys Schools have explicit requirements regarding grades, motivation and competences the student must meet before he/she is allowed to study abroad. All students have a personal study career supervisor who helps them to follow the right procedures.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information

sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|--|---|
| PL LUBLIN03 | Students: Celina Handzel, MPhil tel.: +48 81 53 84 790 email: c.handzel@pollub.pl Teachers: Marcin Żuk, MPhil tel.: +48 81 53 84 719 email: m.zuk@pollub.pl | http://bwm.pollub.pl/en-erasmus.en |
| NL EINDHOV03 | internationalstudents@fontys.nl tel. 0031 (0)8850 74033 | http://fontys.edu/Bachelors-masters/Practical-information.htm |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|--|---|
| PL LUBLIN03 | Students: Celina Handzel, MPhil tel.: +48 81 53 84 790 email: c.handzel@pollub.pl Teachers: Marcin Żuk, MPhil tel.: +48 81 53 84 719 email: m.zuk@pollub.pl | http://bwm.pollub.pl/en-erasmus.en |
| NL EINDHOV03 | internationalstudents@fontys.nl tel. 0031 (0)8850 74033 For incoming students | http://fontys.edu/Bachelors-masters/Practical-information.htm |

4. Housing

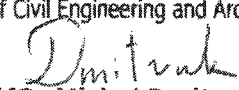
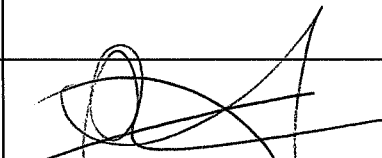
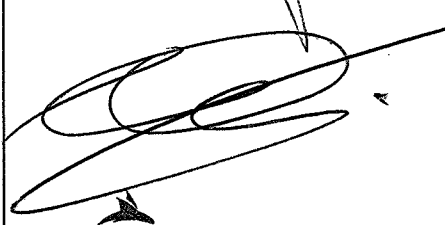
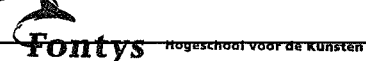
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|--|---|
| PL LUBLIN03 | Students: Online application Teachers: | http://bwm.pollub.pl/sms-en- |

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|--------------|---|---|
| | Marcin Żuk, MPhil tel.: +48 81 53 84 719 email: m.zuk@pollub.pl | accommodation.en |
| NL EINDHOV03 | internationalstudents@fontys.nl tel. 0031 (0)8850 74033 For incoming students | http://fontys.edu/Bachelors-masters/Practical-information.htm |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature ⁶ |
|---|---|------------|--|
| PL LUBLIN03 | Michał Dmitruk, MSc, Erasmus Departmental Coordinator, Faculty of Civil Engineering and Architecture | 22.10.2013 | LLP-Erasmus Co-ordinator Faculty of Civil Engineering and Architecture  MSc Michał Dmitruk |
| Fontys University of Applied Sciences NL EINDHOV03 | Erasmus Institutional Coordinator: Henriëtte Wiessing Erasmus Departmental coordinator (Master Architecture and Urbanism): Marc Glaudemans | 02-04-2014 |    |

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 5000 GJ Tilburg
 Bezoekadres: Zwijsenplein 1, Tilburg
fontys.nl/kunsten

⁶ Scanned signatures are accepted